Date :

To, The Director

Sub. : Application for the post of Sports Officer.

Dear Sir,

It gives me an immense pleasure to introduce myself for the vacancy (if any) of the Sports Officer or related profile in your esteemed organization.

I represent myself as seasoned Sports Officer having more than 19 years of experience working with the educational institutions. Presently, I am associated with one of oldest and reputed college Shri Vaishnav College of Commerce for 02 Years.

I look forward to you for your response and a meeting.

Thank you.

Yours Faithfully

Dr. Virendra Singh Rana

RESUME

CAREER OBJECTIVE

To apply my knowledge & skill to train young students in the field of physical education.

EDUCATIONAL QUALIFICATION

- > Ph.D (Physical Education).
- M.P.E. with Specialization in athletics (track & field) from School of Physical Education, D.A.V.V., Indore.
- Passed B.P.E. with Specialization in athletics (track & field) from School of Physical Education, D.A.V.V., Indore.

ACHIEVEMENTS

- Participated in Boxing at M.P. State level held at Jabalpur & Indore.
- > Participated in Boxing at M.P. State level held at Indore.
- > Participated in cross country held at Petlawad in state meet.
- Represented inter-college meets in Kabaddi, Wresting, Volleyball, Table Tennis & Kho-Kho.

WORKING EXPERIENCE

- At present I am working Shri Vaishnav College of Commerce Indore since 09-October 2021 to till date.
- ➢ I have worked as a Coach and hostel warden in Columbia convent school Indore since 15-June-2015 to 27-July-2020.
- I have worked as a Sports Officer in Sushila Devi Bansal College of Engineering, Indore July 2009 to 05-June-2015.
- Worked as a Sports Officer in Rishiraj Institute of Technology, Indore.
- Worked as a Physical Education Teacher (Cricket) New Digamber Public School, Khandwa Road, Indore for 2 years.
- Worked as a Part Time Coach in Queens College Indore for one Year.
- Worked as a Part Time Games Teacher in Vidhya Childrens Academy Indore for 2 years.
 - Worked as a Games Teacher at Sita Devi Multipurpose Higher



Dr. Virendra Singh Rana

B.P.E., **M.P.E**, **Ph.D**.

94-A, Sector-C,

Shriyantra Nagar,

Bilawali, Indore (M.P.)

Pin-452020

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Secondary School for one year.

- Worked as a Coach of DAVV, Indore Kho-Kho (Men) Team session 2013-14.
- ➢ Worked as a Coach of DAVV, Indore Judo (Men) Team session 2015-16.
- Worked as a Manager DAVV, Indore Badminton (Women) Team session 2022-23.
- As a Coach DAVV, Indore Badminton (Women) Team State Level Tournament in Gwalior session 2022-23.
- As a Manager DAVV, Indore Badminton (Women) Team West Zone in Nanded (Maharastra) session 2022-23.
- As a Manager DAVV, Indore Badminton (Women) Team all India University in LPU Jalandhar.

PERSONAL INFORMATIONS
Fathers Name:Mr. K.S. RanaDate of Birth: 01^{st} Feb. 1978Marital Status:MarriedHobbies:Sports & DrivingPermanent Address:94-A, Sector-C, Shriyantra Nagar, Bilawali, Indore (M.P.) Indore (M.P.) 452001Languages Known:English, Hindi
REFERNCES
 Dr. Vivek Sathe (Director) Sagar University (M.P.) Mob 09300-748215
 Dr. Peter Francis (Sr. Asst. Professor) School of Physical Education, D.A.V.V., Indore (M.P.) Mob. – 099267-08136
DECLARATION
The above information is true to the best of my knowledge.
Date: Place: (Dr. Virendra Singh Rana)

<u>SPORTS ACHIEVEMENTS SDBCE (BANSAL COLLEGE), INDORE</u> <u>IN RGPV TOURNAMENTS (2009-15)</u> <u>YEAR (2009-10)</u>

1. Inter college Basketball Tournament organized by Bansal College, Indore.

a. Winner Boys Team

b. Runner-up Girls Team

(4 Boys Selected in State level Tournament & 1 boy Selected in University Team)

- 2. Inter college Volleyball Tournament organized by Acropolis College, Indore.
 - a. Winner Boys Team

(5 Boys Selected For State level Tournament & 3 boys in University Team)

3. Inter college Badminton Tournament organized by SGSITS College, Indore.

a. Winner Girls Team

- 4. State Level Basketball Tournament organized by IPS Gwalior.
 - a. Winner Boys Team
 - b. Winner Girls Team
- 5. State Level Kabaddi Tournament organized by IIST College, Indore
 - a. Winner in Indore Team

(Coach in Kabaddi Tournament for Indore Team)

- 6. Inter college Athletics Tournament organized by Medi-Caps College, Indore.
 - a. Three Boys selected for state level
 - b. Three Girls selected for state level

YEAR (2010-11)

- 1. Inter college Badminton Tournament organized by Malwa College, Indore.
 - a. Winner Girls Team
- (1 Girl Selected for State level & University level)
- Inter college Basket ball Tournament organized by Sanghvi College(SIMS), Indore.
 - a. Winner Boys Team

(4 Boys Selected for State level & 1 For University Team)

- 3. Inter college Volleyball Tournament organized by LNCT College
 - a. Winner Boys Team.
 - (4 Students selected in State level & 2 are in University team)
- 4. Inter college Athletics Tournament organized by SKSITS College
 - a. 6 students selected in state level & 3 are for University team
- 5. State Level Lawn Tennis Tournament organized by IPS Gwalior.
 - a. Winner Girls Team
 - (2 Girls Selected for University Team)
- 6. CHESS = 1 Boy Select in State Level & National Level.

YEAR(2011-12)

- Inter college Voleyball Tournament organized by KCBTA(BAnsal College) , Indore
 - a. Winner Boys Team
- (4 Boys Selected for State level & 2 are in University Team)
- Inter college Basketball Tournament organized by SIMS(Sanghvi College), Indore
 - a. Runner Up Boys team

(4 Boys Selected For State Level & 1 For University team)

- 3. Inter college Athletics Tournament organized by JIT Borawa.
 - a. 3 Student Selected for State level & 2 for University Team.
- 4. State Level Lawn Tennis Tournament organized by IIST College, Indore.
 - a. Winner Girls Team
 - (Student selected for State level & University Team)
- 5. Inter college Basketball (Open) Tournament organized by IIL(LAW College), Indore
 - a. <u>Winner Boys Team (Awarded by Trophy & 5000/- Cash Prize)</u>
- 6. <u>National Level Volley ball Tournament Organized by BITS-</u> <u>PILANI GOA.</u>
 - a. <u>Winner Boys Team (Awarded by Trophy, Gold Medel & 10000/-</u> <u>Cash Prize)</u>

<u>YEAR (2012-13)</u>

Inter college Volleyball Tournament organized by JIT Borawa

 Boys Team in Semi-final

(4 Students Selected For State Level)

- Inter college Lawn Tennis Tournament organized by IIST College, Indore

 a. 3 Students selected State & University team
- Inter college KHO-KHO Tournament organized by SDBCE (Bansal College), Indore
 - a. Boys Team In semi-final
- 4. Inter college Cricket Tournament organized by BM College, Indore
 - a. Boys Team In Semi-final

YEAR(2013-14)

- 1. Inter college Volleyball Tournament organized by Chameli devi College (CDGI) , Indore
 - a. Boys Team in Semi-final
- 2. Inter college CHESS Tournament organized by Prestige College, Indore
 - a. Secured Forth Position In Boys Team
- 3. Inter college KHO-KHO Tournament organized by Swami Vivekananda College (SVCE), Indore
 - a. Boys Team in Semi-final
- 4. Inter college Lawn Tennis Tournament organized by IIST College, Indore
 - a. 1 Student Selected in state & University Team

YEAR (2014-15)

- 1. Inter college Volleyball Tournament organized by SDBCE (Bansal College), Indore
 - a. Boys team in Semi-final

(3 Student selected for state level)

- 2. Inter college KHO-KHO Tournament organized by MIST College, Indore
 - a. Boys Team in Semi-final

(1 student selected for state & University level)

3. Inter college CHESS Tournament organized by Prestige College, Indore

a. Secured Third Position in boys Team

4. CBSE inter school (sahodaya) table tennis tournament organized by advanced academy, Indore

Columbia convent girls team bronze medal.

SPORTS ACHIEVEMENTS SHRI VAISHNAV COLLEGE OF COMMERCE, INDORE IN DAVV TOURNAMENTS (2022-23)

- 1. Division Level Handball Tournament organized by Gujarati innovative College Indore one girl is selected university team.
- **2.** Division Level Taekwondo Tournmanet organized by S.N. Govt. P.G. College Khandwa (one student won Silver Medal).
- 3. Division Level Diving Tournament organized by D.A.V.V., Indore 2 students won by 2 Gold medal & both are selected in Inter University Team.
- 4. Division level Boxing Tournament organized by Govt. P.G. College Alirajpur. Two students won 2 Gold Medal and both are selected in Inter University Team, One student one silver medal.
- 5. Division level Wrestling tournament organized by Govt. P.G. College Burhanpur, One student won one Gold medal he is selected Inter University Team, 2 student won 2 Silver Medal, 2 Student win 2 Bronze Medal.
- 6. Open National Kick Boxing Tournament organized by Tal Katora Stadium, Delhi. One student won Silver Medal.
- 7. Open Kayaking Canoeing Tournament organized by 36 National games, Gujarat. One girl won by Gold Medal.

Dr. Virendra Singh Rana