# **CURRICULUM VITAE**

**Dr. SANDHYA PUROHIT** 103, Bara bhai Lalbag Road Vaishno Devi Mandir INDORE Phone : 9893166559 Mail ID-sharmasandhya280@gmail.com



## **CAREER OBJECTIVE**

• Looking for an opportunity to seek a dynamic and challenging career in an organization to promote professional growth and to contribute to organization with positive attitude.

# **ACADEMIC QUALIFICATION**

- H.S.S.C. (Commerce) from M.P. Board, Bhopal in 1986
- B.Com. from D.A.V.V. Indore in 1989
- M.Com. from D.A.V.V. Indore in 1993
- P.G.D.C.A. . from Rajeev Ghandhi Computer Sakshrta Mishan Indore in 2004
- B.Lib from Bhoj University, Indore in 2009 with 65%
- M.Lib from Bhoj University, Indore in 2011 with 71%
- Ph.D. from OPJS University Churu in 2019
- M.A. (Hindi) from D.A.V.V. Indore in 2022 65%

### **COMPUTER LITERACY**

- Working Knowledge of Tally
- Biyani Technology, ERP Software
- Knowledge of Hindi & English Typing (Computer)

#### **EXPERIENCE**

- 12 Years experience in Non Formal Education, Indore as an Area Co-ordinator (1987 to 1999).
- 2 Years experience in Khalsa Mahila Credit Co-Op. Society, Indore as an Office Assistant(2004 to 2006).
- Worked in PMB Gujarati Commerce College, Indore as an Office Assistant from 2006 to 2010.
- Served as Library Asstt. in Shri Vaishnav Institute of Technology and Science, Indore from 2010 to 2013.
- Presently working in Shri Vaishnav College of Commerce, Indore as an Librarian.

#### **PERSONAL DETAILS**

- Husband's Name Shri Arun Kumar Purohit
- Date of Birth 04-04-1971
- Marital Status
  Married
- Languages Known. Hindi, Sanskrit
- Nationality Indian

Date : 10/10/2023

**Place : Indore**