

# Resume

**ArchanaVishwakarma**

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**Indore (M.P.)**

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## Career Objective:

To obtain a teaching position where I can utilize my knowledge & skills to add value to the Organisation and Advanced Teaching Methods such as team learning and e-learning.

## Work Experience:

Currently working as an Asst. Professor at Shri Vaishnav Institute of Management Indore July 2024 to till date.

Asst. Professor at Shri Umiya Kanya Mahavidyalaya, Rau Indore since 2015 (09 Years)

## Skills:-

- **Leadership:** Guiding students and Influencing class dynamically & positively.
- **Time Management :-** Managing the task at limited time.
- **Quick learner & technology friendly.**
- **Multitasking:** Handling multiple tasks and classroom management efficiently.
- **Creative and Innovative:-** Make Creative plans and Innovative teaching methods.
- **Critical Thinking:** Evaluating situations and making decisions in the best interest of students.
- **Communication:-** Ability to convey information effectively.
- **Patience:** Maintaining composure and supportiveness with students of varying abilities.

### Achievements:-

- MPHSTET(MadhyaPradesh Higher Secondary Teacher Eligibility Test-2023 **Qualified**).
- MPHSTST(MadhyaPradesh Higher Secondary Teacher Selection Test-2023 **Qualified**).
- **CollegeTopper** in B.com.

### Professional Qualifications:-

- Pursuing PhD from DAVV Indore.
- **B.Ed.(Commerce)**from Shri Vaishnav College of Teacher's Training Institute, Indore(2020)

### Academic Qualifications:-

- **M.Com.(Accounting)**from Shri Umiya Girls College,Rau,Indore(2015)
- **B.Com. (Computer Application)** from Shri Umiya Girls College, Rau Indore.(2013)
- **H.S.S.C.(Commerce)**from Maa Umiya Girls School, Rau, Indore(2010)
- **H.S.C.** from Maa Umiya Girls School,Rau,Indore(2008)

### Research Paper Publication:-

S.No	Title	JournalName	ISSN
1	“ सूक्ष्म और लघु उद्यमों की नवीन क्षमता – चुनौतियाँ और अवसर”	International journal of Innovation in Engineering Research & Management.  Peer Reviewed and Refereed Journal.	2348-4918
2	“Effect of Microfinance on Women’s Monetary Strengthening.	“PrintingArea”  Interdisciplinary Multi-lingual Refereed Journal.  Peer Reviewed Book	2394-5303

### Activities Conducted:-

- Organized cultural activities for students every year.
- Organized various career awareness programmes with ICSI, ICAI and other Institution.

### Participation In Webinars, Workshops & Conferences:-

- Participated in National Webinar on “Future of Higher Education” organized by Shri Vaishnav College of Commerce Indore on 14<sup>th</sup> May 2020.
- Participated in “Ashtamangal Meditation Workshop” organized by Research Foundation of India & RFI-CARE on 16<sup>th</sup> March 2023.
- Participated in National Conference On “Women Empowerment” organized by Government Sanjay Gandhi Smriti College Vidisha on 20<sup>th</sup> March 2023.
- Participated in National webinar on “Role of Women entrepreneurs in Shaping the future of Indian Economy” organized by Shri Vaishnav college of Art & Commerce on 26 April 2024.

**Personal Details:-**

Husband'sName

Mr.DeepeshVishwakarma

MaritalStatus

Married

DOB

20<sup>th</sup>August,1992

**Declaration:-** I here by declare that all the information provided aboveistrue.

**Place:-**Indore

**Date:-**

**(ArchanaVishwakarma**